

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of the Inspector General**

**Inspector General**



September 16, 2020

Dr. Christopher Rodriguez  
Director  
Homeland Security and Emergency  
Management Agency  
2700 Martin Luther King Jr. Avenue, S.E.  
Washington, D.C. 20032

George A. Shutter  
Director  
Office of Contracting and Procurement  
441 4<sup>th</sup> Street, N.W.  
Suite 330 South  
Washington, D.C. 20001

Dear Dr. Rodriguez and Mr. Shutter:

This letter informs you that the Office of the Inspector General (OIG) plans to conduct an audit of the District's Procurement during the COVID-19-Public Health Emergency. The audit objectives are to determine whether: (1) the District received the goods and services in accordance with agreed-to terms and conditions; (2) supplies and services were procured at fair market value; and (3) procurements had proper approvals and were adequately managed. We will conduct this audit in accordance with generally accepted government auditing standards.

This audit is included in the OIG's *Fiscal Year 2021 Audit and Inspection Plan* and will be conducted under project code OIG No. 21-1-01MA. Please reference this project code in all correspondence involving this audit. Our preliminary audit fieldwork will begin on or about September 21, 2020.

T. Dinell Arnold, Audit Director, will call to arrange an entrance conference to discuss the audit process, and objectives, and to answer questions. If you have questions in the interim, please contact me or Fekede Gindaba, Acting Assistant Inspector General for Audits at (202) 727-2540.

Sincerely,

A handwritten signature in blue ink that reads "D.W. Lucas". The signature is written in a cursive style.

Daniel W. Lucas  
Inspector General

DWL/tda

cc: Mr. Kevin Donahue, Interim City Administrator, District of Columbia  
The Honorable Phil Mendelson, Chairman, Council of the District of Columbia  
The Honorable Charles Allen, Committee on the Judiciary and Public Safety, Council of the District of Columbia  
The Honorable Robert C. White, Jr., Committee on Facilities and Procurement, Council of the District of Columbia  
The Honorable Brandon T. Todd, Committee on Government Operations, Council of the District of Columbia  
The Honorable Kathy Patterson, D.C. Auditor, Office of the D.C. Auditor, attn: Cathy Patten