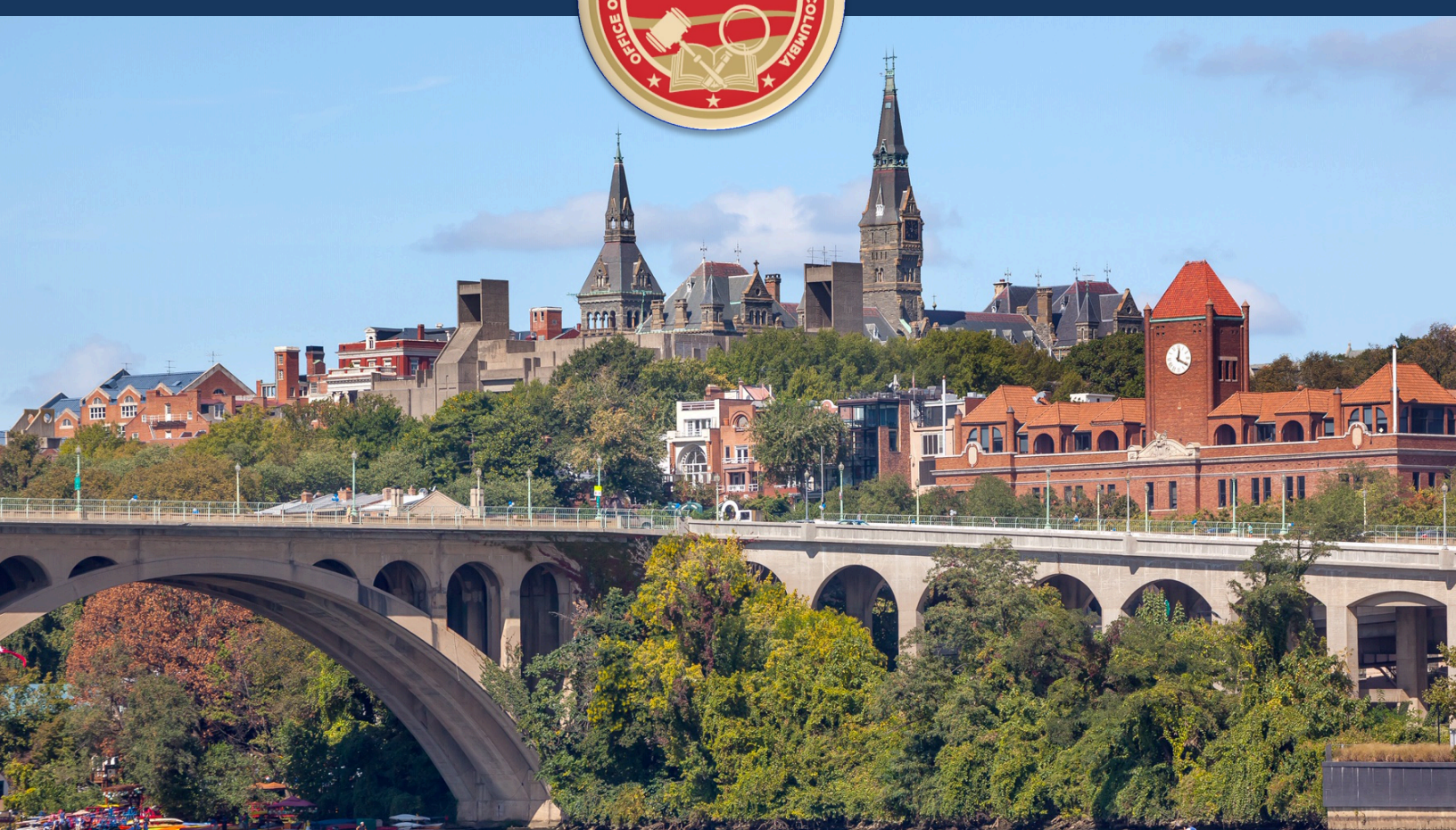


DISTRICT OF COLUMBIA OFFICE OF THE INSPECTOR GENERAL

OIG Project No. 20-1-21ES

February 2020



WASHINGTON CONVENTION AND SPORTS AUTHORITY MANAGEMENT RECOMMENDATIONS

For Fiscal Year Ended September 30, 2019

Guiding Principles

*Workforce Engagement * Stakeholders Engagement * Process-oriented * Innovation
* Accountability * Professionalism * Objectivity and Independence * Communication * Collaboration
* Diversity * Measurement * Continuous Improvement*

Mission

Our mission is to independently audit, inspect, and investigate matters pertaining to the District of Columbia government in order to:

- prevent and detect corruption, mismanagement, waste, fraud, and abuse;
- promote economy, efficiency, effectiveness, and accountability;
- inform stakeholders about issues relating to District programs and operations; and
- recommend and track the implementation of corrective actions.

Vision

Our vision is to be a world-class Office of the Inspector General that is customer-focused, and sets the standard for oversight excellence!

Core Values

Excellence * Integrity * Respect * Creativity * Ownership
* Transparency * Empowerment * Courage * Passion
* Leadership



GOVERNMENT OF THE DISTRICT OF COLUMBIA

Office of the Inspector General

Inspector General



February 12, 2020

The Honorable Muriel Bowser
Mayor of the District of Columbia
Mayor's Correspondence Unit
1350 Pennsylvania Avenue, N.W., Suite 316
Washington, D.C. 20004

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, N.W., Suite 504
Washington, D.C. 20004

Dear Mayor Bowser and Chairman Mendelson:

Enclosed is the *Washington Convention and Sports Authority Management Recommendations for Fiscal Year 2019* report (OIG No. 20-1-21ES) SB & Company, LLC (SBC) issued December 19, 2019. SBC submitted this report as part of our overall contract for the audit of the District of Columbia's general-purpose financial statements for fiscal year 2019.

This report sets forth SBC's comments and recommendations intended to improve internal controls or result in other operating efficiencies in District government.

If you have questions about this report, please contact me or Benjamin Huddle, Assistant Inspector General for Audits, at (202) 727-2540.

Sincerely,


Daniel W. Lucas
Inspector General

DWL/ws

Enclosure

cc: See Distribution List

DISTRIBUTION:

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Mr. Barry Kreiswirth, General Counsel, City Administrator, District of Columbia (via email)
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Mr. Jed Ross, Director and Chief Risk Officer, Office of Risk Management (via email)
Ms. Berri Davis, Director, FMA, GAO, (via email)
Mr. Max Brown, Chairman, Board of Directors, Washington Convention and Sports Authority
(via email)
Mr. Graylin (Gray) Smith, Partner, SB and Company, LLC (via email)

Washington Convention and Sports Authority

Management Recommendations

For the Year Ended September 30, 2019



SB & COMPANY, LLC
KNOWLEDGE • QUALITY • CLIENT SERVICE

To the Mayor, City Council of the Government of the District of Columbia,
Board of Directors of the Washington Convention and Sports Authority, Inspector General and
Chief Financial Officer of the Government of the District of Columbia

In planning and performing our audit of the basic financial statements of the Washington Convention and Sports Authority (the Authority) as of and for the year ended September 30, 2019, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, we considered the District's internal controls over financial reporting (internal controls) as a basis for designing audit procedures that were appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal controls. Accordingly, we did not express an opinion on the effectiveness of the Authority's internal controls over financial reporting.

Our consideration of internal controls was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal controls that might be significant deficiencies or material weaknesses, and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. Although no matter of a material weakness was noted, other recommendations have been noted which we believe will further improve the Authority's internal controls or operating effectiveness.

A deficiency in internal controls exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or a combination of deficiencies in internal controls, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. None of the identified deficiencies in internal controls were considered to be a material weakness.

This letter does not affect our report dated December 19, 2019, on the financial statements of the Authority. Our comments and recommendations, which have been discussed with appropriate members of management, are intended to improve the internal controls or result in other operating improvements.

The purpose of this communication, which is an integral part of our audit, is to describe, for management and those charged with governance, our observations and recommendations to improve the Authority's internal controls and operations. Accordingly, this communication is not intended to be and should not be used for any other purpose.

Washington, DC
December 19, 2019



S B & COMPANY, LLC
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CURRENT YEAR RECOMMENDATIONS

1. Vulnerability Scanning
2. Unsupported Operating System Software for the FMS Application

CURRENT YEAR RECOMMENDATIONS

1. Vulnerability Scanning

Periodic (weekly or monthly) vulnerability scanning is not currently performed by the DC Convention Center. While penetration testing is performed annually, performing weekly or monthly vulnerability scanning would ensure that high and medium risk exposures can be identified and addressed in a more timely manner.

Recommendation:

Implement a process to perform weekly or monthly vulnerability scanning.

Management Response:

TMD is committed to the security of the organization's systems and data. We have a contract in place to do bi-annual vulnerability testing as well as a Network Security Audit in FY20. We are also working on writing a Vulnerability Testing Policy which will be in place by the end of FY20.

2. Unsupported Operating System Software for the FMS Application

The version of the windows operating system software supporting the FMS application is at the end of its life and no longer supported by the vendor. Maintaining supported software ensures that there is vendor assistance available in the event that there are problems identified.

Recommendation:

Implement a plan and migrate to a more current version of the Windows operating system software supporting the FMS application.

Management Response:

The migration plan is in the process to put in place a new server and migrate the FMS application and data to this current platform. The estimated timeline for delivery is first quarter 2020.