

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Inspector General

Inspector General



March 5, 2021

Keith A. Anderson
Director
Department of General Services
2000 14th Street, N.W., 8th Floor
Washington, D.C. 20009

Richard Reyes-Gavilan
Executive Director
District of Columbia Public Library
1990 K Street, N.W.
Washington, D.C. 20006

Dear Director Anderson and Executive Director Reyes-Gavilan:

This letter informs you that the Office of the Inspector General (OIG) plans to conduct an audit of the West End Library and Fire Station Maintenance Fund (Fund) in accordance with D.C. Code § 1-325.181(e), which requires that the OIG conduct an audit of the Fund on an annual basis. The objectives of this audit are to: (1) determine whether the assets, liabilities, fund balance, revenue, and expenditures of the Maintenance Fund were recorded and reported accurately; and (2) identify any Maintenance Fund expenditures that were not permitted under the law. We will conduct this audit under generally accepted government auditing standards (GAGAS).

This audit is included in the OIG's *Fiscal Year 2021 Audit and Inspection Plan* and will be conducted under project code OIG No. 21-1-23MA. Please reference this project code in correspondence involving this audit. Our preliminary audit fieldwork will begin on or about March 15, 2021.

Michael Onojeta, Audit Director, will call to arrange an entrance conference to discuss the audit process, objectives and to answer questions. During the interim, if you have questions, please contact me or Fekede Gindaba, Assistant Inspector General for Audits, at (202) 727-2540.

Sincerely,

A handwritten signature in blue ink, appearing to read "D W Lucas", with a long horizontal stroke extending to the right.

Daniel W. Lucas
Inspector General

DWL/cw

cc: See Distribution List

Director Anderson and Executive Director Reyes-Gavilan
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