

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Inspector General



Inspector General

January 31, 2022

Kevin Donahue
City Administrator
Office of the City Administrator
John A Wilson Building
1350 Pennsylvania Avenue, N.W., Suite 513
Washington, D.C. 20004


Dear City Administrator Donahue:

This letter informs you that the Office of the Inspector General (OIG) plans to conduct an audit of District of Columbia Agencies' Overtime Usage. The objectives of this engagement are to assess: 1) overtime usage by District agencies; 2) adherence to District overtime policies; and 3) the effect overtime usage has on District operations. We will conduct this audit in accordance with generally accepted government auditing standards.

This audit is included in the OIG's *Fiscal Year 2022 Audit and Inspection Plan* and will be conducted under the project code OIG No. 22-1-03MA. Please reference this project code in all correspondence involving this audit. The preliminary audit fieldwork will begin on or about February 7, 2022.

Lisa Wilson, Audit Director, will be contacting select District agencies to arrange an entrance conference to discuss the audit process and answer any questions. During the interim, if you have questions, please contact me or Fekede Gindaba, Assistant Inspector General for Audits at (202) 727-2540.

Sincerely,


Daniel W. Lucas
Inspector General

DWL/caw

cc:

The Honorable Muriel Bowser, Mayor, District of Columbia, Attention: Betsy Cavendish
The Honorable Phil Mendelson, Chairman, Council of the District of Columbia
The Honorable Robert C. White, Jr., Chairperson, Committee on Government Operations and
Facilities, Council of the District of Columbia
The Honorable Kathy Patterson, District of Columbia Auditor, Office of the D.C. Auditor