

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of the Inspector General**

Inspector General



January 31, 2022

Fitzroy Lee  
Acting Chief Financial Officer  
Office of the Chief Financial Officer  
The John A. Wilson Building  
1350 Pennsylvania Avenue N.W., Suite 203  
Washington, D.C. 20004

Dear Acting Chief Financial Officer Lee:

This letter informs you that the Office of the Inspector General (OIG) plans to conduct an Audit of the District's Management and Valuation of Commercial Real Property Assessments. The OIG has engaged an outside firm to independently conduct the audit as required by D.C. Code § 47-821(e)(4). This engagement was included in the OIG's [\*Fiscal Year 2020 Audit and Inspection Plan\*](#). However, on August 13, 2020, the Office of the Chief Financial Officer (OCFO) requested, and subsequently the OIG agreed, to postpone this engagement due to the COVID-19 Public Health Emergency.

The objectives of this engagement are to evaluate the: (1) commercial real property assessment process; (2) organizational structure, workload statistics, performance measures, compensation requirements, staffing levels, training, qualifications, and staff development functions of the Commercial Real Property Assessment staff; and (3) hiring practices, including whether the OCFO's human resources rules and regulations hinder or enhance the ability of OTR to attract, develop, and retain a well-qualified workforce.

This engagement will be conducted under project code OIG No. 22-1-25AT. Please reference this project code in all correspondence. The preliminary fieldwork will begin on or about February 7, 2022.

Acting Chief Financial Officer Lee  
Audit of the District's Commercial  
Real Property Assessments  
OIG No. 22-1-25AT  
January 31, 2022  
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Robert Binelli, Contract Administrator, will call to arrange an entrance conference to introduce the contractor, discuss the audit process, and answer questions. During the interim, if you have questions, please contact me or Fekede Gindaba, Assistant Inspector General for Audits at (202) 727-2540.

Sincerely,



Daniel W. Lucas  
Inspector General

DWL/krh

cc:

The Honorable Muriel Bowser, Mayor, District of Columbia, Attention: Betsy Cavendish  
Mr. Kevin Donahue, City Administrator, District of Columbia (via email)  
The Honorable Phil Mendelson, Chairman, Council of the District of Columbia (via email)  
The Honorable Kenyan R. McDuffie, Chairperson, Committee on Business and  
Economic Development (via email)  
The Honorable Robert C. White, Jr., At-Large Councilmember, Council of the District of  
Columbia  
The Honorable Kathy Patterson, D.C. Auditor, Office of the D.C. Auditor (via email)