

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Inspector General

Inspector General



October 19, 2017

Tommy Wells
Director
Department of Energy and the Environment
1200 First Street, N.E.
Washington, D.C. 20002

Dear Director Wells:

My Office will soon start an evaluation of the current contract between the District of Columbia government and the District of Columbia Sustainable Energy Utility (SEU). OIG Evaluations are conducted in accordance with standards established by the Council of the Inspectors General on Integrity and Efficiency.

The primary objectives of this review, which is part of my Office's *Fiscal Year 2018 Audit and Inspection Plan*¹ will be to: 1) ascertain whether there are any terms or conditions that are unfavorable to the District or conflict with best practices or applicable criteria; and 2) assess whether parties to the contract have effectively operationalized administration of key contract terms and conditions and whether DOEE maintains proper oversight of deliverables.

Please provide Edward Farley, Assistant Inspector General for Inspections and Evaluations, with the name and telephone number of the person who will serve as the primary point of contact at DOEE during the review process. He can be reached at 202-727-9249 or edward.farley@dc.gov.

Also, please provide the following information to Mr. Farley no later than November 3, 2017, so that the I&E team can prepare its fieldwork methodology and plan:


- an electronic copy (i.e., PDF) of the current SEU contract (contract #CW51134) and any executed amendments;
- an electronic copy (i.e., PDF) of the previous SEU contract (contract #CW25438) and all executed amendments;
- any DOEE policies and procedures pertaining to the administration of these contracts and products and services provided under them;

¹ Available at <http://oig.dc.gov>.

- any internal or external audits or reviews conducted within the past 3 years of the contracts, e.g., reports completed during DOEE's engagement with F.S. Taylor & Associates, PC;
- a list of current DOEE employees responsible for administering or monitoring the SEU contract, to include each person's name, title, email address, telephone number, and a brief description of their duties;
- any contract administrator appointment letter(s) pertaining to the current and previous contracts; and
- any other documentation or information you believe would assist the review team.

Mr. Farley will schedule an entrance conference with the point of contact you identify. Thank you in advance for your cooperation, and I look forward to working with DOEE in our joint efforts to improve the quality of services provided to District government customers.

Sincerely,


Daniel W. Lucas
Inspector General

DWL/ef

cc: The Honorable Muriel Bowser, Mayor, District of Columbia, Attention: Betsy Cavendish (via email)
Mr. Rashad Young, City Administrator, District of Columbia (via email)
The Honorable Mary Cheh, Chairperson, Committee on Transportation and the Environment, Council of the District of Columbia (via email)
The Honorable Kathy Patterson, District of Columbia Auditor, Office of the D.C. Auditor, Attention: Cathy Patten (via email)